

SUBMISSION OF A COMPLAINT

(to be sent by the client to the crowdfunding service provider)

Send the completed form to complaints@crowdbase.eu

This is the standard template set out in the Annex to Commission Delegated Regulation (EU) 2022/2117. Complaints to Crowdbase Ltd must be filed using this template. Filing a complaint is free of charge. You may complete this form in English or in Greek.

1.a Personal data of the complainant

LAST NAME / LEGAL ENTITY NAME		FIRST NAME		REGISTRATION NUMBER AND LEI (IF AVAILABLE)	
ADDRESS: STREET, NUMBER, FLOOR (for firms, registered office)		POSTCODE	CITY		COUNTRY
TELEPHONE			EMAIL		

1.b Contact details (if different from 1.a)

LAST NAME / LEGAL ENTITY NAME		FIRST NAME	
ADDRESS: STREET, NUMBER, FLOOR (for firms, registered office)		POSTCODE	CITY
TELEPHONE		EMAIL	

2.a Personal data of the legal representative (if applicable)

A power of attorney or other official document is required as proof of the appointment of the representative.

LAST NAME		FIRST NAME / LEGAL ENTITY NAME		REGISTRATION NUMBER AND LEI (IF AVAILABLE)	
ADDRESS: STREET, NUMBER, FLOOR (for firms, registered office)		POSTCODE	CITY		COUNTRY
TELEPHONE			EMAIL		

2.b Contact details (if different from 2.a)

LAST NAME / LEGAL ENTITY NAME		FIRST NAME	
ADDRESS: STREET, NUMBER, FLOOR (for firms, registered office)	POSTCODE	CITY	COUNTRY
TELEPHONE		EMAIL	

3. Information about the complaint

3.a Full reference of the investment or agreement to which the complaint relates

For example the investment reference number, the name of the project owner, company or crowdfunding project, or other references of the relevant transactions.

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3.b Description of the complaint's subject matter

Please clearly specify the subject matter of the complaint. Please provide documentation supporting the facts mentioned.

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3.c Date or dates of the facts that have generated the complaint

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3.d Description of damage, loss or detriment caused (where relevant)

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3.e Other comments or relevant information (where relevant)

In (place)	on (date)

SIGNATURE

COMPLAINANT / LEGAL REPRESENTATIVE

Documentation provided (please tick the appropriate box)

- ☐ Power of attorney or other relevant document
- ☐ Copy of the contractual documents of the investments to which the complaint relates
- ☐ Other documents supporting the complaint: